



## MORTGAGE APPLICATION - DOCUMENT CHECKLIST

Please return only the documents marked "☒"

If the application is Joint or Multiple documents are required for all applicants -

	Primary Applicant	Joint Applicant	Guarantor		Primary Applicant	Joint Applicant	Guarantor
Application Form	☒	<input type="checkbox"/>	<input type="checkbox"/>	Separation / Divorce Agreement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employee Salary Form	☒	<input type="checkbox"/>	<input type="checkbox"/>	Last 3 months current accounts statements	☒	<input type="checkbox"/>	<input type="checkbox"/>
P60 and last 3 Payslip	☒	<input type="checkbox"/>	<input type="checkbox"/>	Plan & Specifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accountants Report Form (Accompanied by 2 years audited accounts)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Site Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tax Confirmation (certifying all taxes paid up to date)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Planning Permission	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Statement of Affairs (From Accountant)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Utility Bill (Gas, electricity, phone.) must not be over 3 mths old	☒	<input type="checkbox"/>	<input type="checkbox"/>
Mortgage or Rent Statement (Showing evidence of repayments for the past twelve months)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Photo ID (In date Copy of Passport or Licence)	☒	<input type="checkbox"/>	<input type="checkbox"/>
Loan Payment Statement (For any existing loans or Loans to be refinanced)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	€127 Valuation Fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Letter from County Council or Corporation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Estimates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other income (rental income, pension, other employment)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Evidence of Savings	☒	<input type="checkbox"/>	<input type="checkbox"/>
PPS Number	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>