

Appendix 3: Confirmation for Lender

Housing Department
[•] Council
[• Address]

[• Applicant 1]
[• Applicant 2]
[• Address 1]
[• Address 2]

[•], 200[•]

Re: [• Address of Property]

Subject to Contract/Contract Denied

Confirmation for Lender

Dear [• Applicant 1/Applicant 2],

I acknowledge receipt of your acceptance (together with booking deposit of €[•], subject to contract) of [•] Council (the **Council**)’s provisional offer to sell you the above property (the “**Property**”) as follows:

1. The Property

Address	[•]
Description	[• apartment / house]
No. of bedrooms	[•]
Service Charges	€[•] p.a. ¹
Car Parking	[Yes – No. of spaces] [No.]
Market Value at time of sale	€[•]
Purchase Price	€[•]
Clawback percentage	[•][•].[•][•]%

2. Loan Offer Application

You appear to meet the preliminary lending criteria of the following lenders participating in the scheme of third-party finance for the sale of affordable housing. You should immediately contact these lender(s) with a view to making an application for a loan to finance the purchase of the Property. This letter must be furnished to the lender(s), however, this letter does not constitute a guarantee that you will secure a loan approval from any of these lenders.

[• Lender 1]
[• Lender 2]
[• Lender 3]

3. Loan Offer Letter

¹ Estimated, payable yearly in advance and subject to variation from year to year.

On receipt of your loan offer letter you should immediately forward a copy thereof to this office together with the name, address and telephone number of the solicitor who will act for you in relation to the purchase of the Property. We will write to your solicitor outlining the steps to be taken after loan offer.

4. Confirmation for Lender

This letter confirms that the Council has formed the opinions referred to in either *Section 9(3A)(i)* of the *Housing (Miscellaneous Provisions) Act, 2002* or *Section 99(3A)(i)* of the *Planning and Development Act 2000*, as applicable.

Yours sincerely,

[•]